



- I. Meeting called to order 5:37 pm by Lehua Coloma.
- II. Papa Inoa
  1. Kaulu Cullen
  2. Michele Wilhelm
  3. Kapua Francisco
  4. Haunani Francisco
  5. Tyson Masaki
  6. Kumu Kaikaina
  7. Ka'ano'i Walk
  8. Matt Ho, Windward District CAS
  9. Ardis Eschenberg
  10. Kumu Kanoe
  11. Lehua Coloma
  12. Daylin Heather
  13. Konrad Heather
  14. Kalei K-Aloha
  15. Analu K-Aloha
  16. Kalae Akioka
  17. Noe Kauahikaua
  18. Makala Paakaula, Po'okumu
  19. Kumu Waianuhea
  20. Maki'ilei Ishihara
- III. **Last meeting minutes. Kaano'i Walk motion to approve, 2<sup>nd</sup> Tyson Masaki. Resolved: Motion carried.**
- IV. Noe Kauahikaua – Permablitz Lā Hana Māla - Sat. Oct. 15, 9-3 (the Saturday at end of Spring Break) – Come if you need volunteer hours! Come to mālama our school! Please help us spread the word!! ALL ARE WELCOME!! Learn how to sheet mulch, air layer, graft. Bring: potluck ('ai pono), refillable water bottle, gloves, and hat. We need BIG Cardboard (like refrigerator size boxes), 5 gallon Buckets, Pitchforks, Shovels, Picks, Wheelbarrows. Pick up truck, if you have would be good to help move buckets of mulch. Please label your things. For complete list & for a link to share with others: <http://tinyurl.com/hvm588g>. Questions? [offdabeatenpathllc@gmail.com](mailto:offdabeatenpathllc@gmail.com)
- V. Makua Alaka'i Papa Updates - Lehua Coloma
  - A. Papa 3 – Lehua spoke w/ 10 makua week prior regarding concerns. 20 students in Papa 3 as of today.
    1. Academics are behind. Majority of haumana are reading/comprehending at papa 1 level or below. Makemakika lessons are not up to papa 3 level yet.
    2. Behavioral problems (partly /bc of HLL). What if kolohe students are not identified as SPED? How do we help those students from not affecting whole class? There is a student being serviced for SPED in the class, but the SPED teacher doesn't 'ōlelo.
    3. Kumu Kamakani is brand new to teaching. He doesn't have certificate nor experience teaching. He is getting support w/ 2 kōkua from OHE, DOE mentors

and Kumu Kaikaina as Curriculum Coordinator/mentor. Move to draft a letter to Pookumu with regards to help for Kamakani and in classroom; 1<sup>st</sup> Ka'ano'i Walk, 2<sup>nd</sup> Kapua Francisco, Resolved: Motion carried.

4. **Update: Lehua wrote letter to po'okumu and arranged for papa 3 parents to meet with her Fri., 9/23 which resulted in promise to start the following Monday: 1) PPT in classroom until EA found (M-Th- Kamalei, F- new PPT just hired 2) Counselor to observe for behavioral problems. 3) 3 non-consecutive day pull-out of Kumu Kamakani to work w/ Kaikaina on Classroom Teacher observations, curriculum planning, classroom routine planning.**
5. **Promised 0.5 PTT (temporary position only for this year) OR ¾ EA (permanent position), then PPT mentioned above could go back to working with the other classes again. Can sub someone into this position for now. Noe offered to kōkua as sub.**

B. Leadership of school needs to be more proactive in bringing in kumu to school; connect & have relationship with UH. Teacher shortages at all schools, but especially difficult at Kaiapuni.

#### VI. Aha Kau Leo - Ka'ano'i Walk

- A. Sat. 9/17/16, AKL meeting at Hau'ula.
- B. Lahainalua & Hana are new Kaiapuni. 23 kaiapuni schools now, 17 w/in DOE and 6 charters.
- C. Temporary Kaiapuni permit was approved for teachers with HS diploma and 'ōlelo proficiency to teach in DOE. Allowed to teach for a 5 year term, up to 2 terms! And includes a tract to move them into hawaiian 490.
- D. Transportation of Kaiapuni students – DOE says if you live more than 1 mile from your school, you should have bus available. OHE currently looking into busing because HLIP not available in all districts. Kalae says some schools have this set up already.
- E. Kaiapuni haumana don't need GE (geographic exemption). You can't be turned away b/c Kaiapuni are not available in every neighborhood. Kalae mentioned it is the 30 year anniversary of kaiapuni next year
- F. AKL 'elele - 2 year term starting next fall.
- G. Tripod Teacher Survey-Anuenue School created their own Tripod. Ka'ano'i suggesting that our school do our own as well, maybe based on what Anuenue has. AKL does not support Tripod Survey, but always emphasizes that it is your 'ohana choice. **Ka'ano'i to draft letter for parents to send to po'okumu.** 3rd year that HMOP & AKL have found Tripod inappropriate. Tripod survey results not tied to money for school.

#### VII. Po'okumu Report - Po'okumu Makala Pa'akaula

- A. Robotics afterschool class – on hold b/c of budget cut of \$80,000. Also need to find Puohala teacher that is interested in teaching this.
- B. After school Tutoring – none currently planned b/c of budget cut of \$80,000. Based on needs. Data from current testing to show which keiki have the need and what kind of need. Last year there were issues where students were not coming consistently to their assigned after school tutoring session. Need consistency with attendance.
- C. Puohala staff & Budget
  1. Student Enrollment: 129 (121) HLIP, 154 English
  2. Title 1 federal money can only buy certified teacher.?? More leeway with WSF monies, not so with title 1 or federal monies. Article 6 (to reduce ratio in classes)

3. English teachers are all licensed. Dukie, Mahea, Malia are only certified kumu in Kaiapuni
  4. 0.5 support = PTT is available. Matt Ho said he gave Kaiapuni this position for this year.
  5. Po'okumu is frustrated - where to find kumu that has proper skills to teach & olelo? Need to find personnel to work as independently as possible so kuleana doesn't fall on others.
- D. HLL (Hawaiian Language Learner) - no support in current system. Kaiapuni schools need to report their needs to OHE Kaiapuni office. And also need to report in ESSA forums now.
- E. HLL certified teachers
1. Ardis said she has grant money to create a class for this at WCC. Ardis will work with Kaikaina to create the skills set and certification for these positions we are in need of.
  2. Makala could hire PTT for this if they meet qualifications. Needs also to be able to work with SPED & able to work with small groups to break up skills in papa 3.
- F. EA positions
1. ¾ EA works 8 am – 2 pm everyday.
  2. Full EA works til 4 pm.
  3. EA sub – olelo proficiency, only high school diploma required.
  4. EA requirements: Must have Assoc. degree or have passed Parapro test or 48 credits of college courses numbered 100 or higher.
- G. PTT vs. PPT: PPT has to have high school degree. PTT has to have college degree.
- H. Papa Kumu Pani Hakahaka (Kaiapuni Sub Teacher Class) at Puohala taught by Po'okumu during break. Oct. 10 & 11. 10-1. Then after Fall break, pani hakahaka will go into a classroom to observe kumu & practice their lesson plan. No fee. Min of 10. Max of 15. Must be someone that is pili to Puohala in this first class. We need subs for kula! Must have high school degree, interest in working with kids & have some olelo and interest in learning more! Let us know if you're interested!
- I. Kaiapuni office, under OHE gives 2 off ratio teacher positions for Kaiapuni that kick in after WSF. Matt Ho suggested that we request a paper form of the breakdown of budget at our school, instead of verbal recollections. Mahalo Po'okumu for the chart below! **Is the HLIP PTT for Papa 3 included here?**

WSF Monies				
<u>Office Staff:</u>	<u>Support Staff</u>	<u>HLIP</u>	<u>English</u>	<u>Other</u>
3 Clerks	1 Librarian	5 Kumu	6 Teachers	Teacher classroom supplies
1 SASA	1 Tech Teacher	1 - 1.0 EA		Curriculum/PD Trainers
1 Health Aide	1 English CC/AC	3 - PPT		Repair and Maintenance of Equipment (laminators, typewriters, xerox machines, etc.)
0.5 SSC EA	1 SSC			Supplies and subscriptions (online library, website, lamination, xerox machines)
1 Principal	1 Counselor			Conference fees, travel expenditures to Conferences and training

	2.5 Custodians			Computers, Chromebooks, iPads, other equipment
	0.75 ELL/Intervention EA			Substitutes, Stipends
	2- Classroom Cleaners			
	1- Meal Tracker			
	1-0.5 Parent Involvement EA			
	2 - Adult Supervisors			
	1 - PTT Art			
	1 - PTT Garden			
<u>Categorical HLIP</u>	<u>Categorical SPED</u>			
1 Classroom	2 Elem Resource Teachers			
1 HLIP CC/AC	2 PreK Resource Teachers			
	2- 1.0 EAs			
	2 - 0.75 EAs			
	1 - 0.75 EA (vacant searching for HLIP)			
	1 - English Classroom teacher (Article IV)			
<u>Title I</u>				
PTT PE				
PTT English Reading Intervention				
1 Teacher English				

VIII. Kumu Report - Kumu Kaikaina

A. Loiloi Heluhelu - Reading/comprehension assessment tests- in progress. Papa Malaa’o tested at beginning of school year. All papa (except papa 1) were tested at two grade levels below. Retest for those keiki that were out of range (higher or lower) are being completed.

B. Planners are in and being used. Please check with your keiki to see them daily.

IX. Lehua Coloma - President's Report

A. Curriculum Coordinator duties given to Lehua – copy passed around to parents.

B. Ho'omau Rep is Crystal Branco. Mahalo!

C. Waiting for Kaiapuni shirts to come in-- **Update: shirt order came in from printer, and for those that submitted form with payment to ke`ena, shirts went home w/ keiki on 9/26!!**

- D. Student Council Funding request for Leadership Camp that happened in August. Forgot to request for approval at last meeting. Approved \$624. Kalae 1<sup>st</sup>, 2<sup>nd</sup> Ka'ano'i. Resolved: Motion carried.**
- E. Grant writing - want to help? Some ideas to focus on: more activities to strengthen olelo hawaii for our ohana, tutoring, la ohana- practicing olelo hawaii through hana hawaii, ie. ohana surfing lesson and beach day with emphasis on speaking olelo all day
- F. Lego classes will be offered to the whole school for 2nd semester -- be on the lookout for forms in about a month. Will be run by Play-Well TEKnologies for a fee: \$136 per keiki but a portion may be subsidised by Play-Well TEKnologies, PTA, and/or Hui Makua. 8-week session on Fridays, 230p-4p. 3rd qtr will be classes for keiki papa/grades 3-6; 4th qtr will be classes for keiki in papa/grades malaa'o/kindergarten-2. There will be a very limited number of spots per session!
- G. Lesson #3 - John Laimana Lecture and Discussion - 9/23/16, c-7, 6-7 pm  
Understanding Kaiapuni & Greatness of our Kupuna: Governance. Be on the lookout for future classes. Open to the public.
- H. Lā heleui with PLOKP and PTA - Plans will be discussed at PTA mtg on 9/29.
- I. Paina kalikimaka confirmed for pō'alua, 12/20, ma ka hale 'āina.
- X. 'Aha hana keaka at UH. Oct. 13. During break. Kumu Haili Baker. groups of students to perform. Makiilei to send us more info.
- XI. Meeting adjourned 7:26 pm by Lehua Coloma.

Minutes: Noe Kauahikaua