



- I. Meeting called to order at 5:37 pm by Lehua Coloma.
- II. Papa Inoa
 1. Lehua Coloma
 2. Maki'ilei Ishihara
 3. Kumu Ho'opono
 4. Kumu Kamakani
 5. Carol Pa'ao'ao
 6. Kumu Mahealani
 7. Kalae Akioka
 8. Noe Kauahikaua
 9. Ka'ano'i Walk
 10. Jessica Hauki
 11. Po'okumu - Makala Pa'akaula
- III. October Minutes approved.
- IV. Po'okumu Report
 - A. Water Station - we don't know when we will get our school's water refill station.
 - B. Budget Clarification -
 1. currently going through our Comprehensive Needs Assessment with our staff which will guide the Academic and Financial Plan, depending on the major implications identified by the whole staff. CNA - (comprehensive needs assessment) - looks at 4 points of data and teachers look it over w/ po'okumu for themes in data. Those 4 themes drive the academic financial plan. The Academic Financial Plan is what we were given (see Hālāwai Kūmau Minutes Oct. 2016). This financial plan doesn't look at small expenditures like printer paper, servicing equipment, etc.
 2. Budget comes down in one lump sum and po'okumu is expected to breakdown budget. Kaiapuni money doesn't come down separately. Budget is used for many things from teacher PD (professional development), curriculum, travel, sub teachers, stipend days for teachers, etc
 3. Also, money is allocated for ppt or ptt, etc & maybe the school didn't spend it all on that position b/c that person was absent periodically. They money will accumulate and there are points where these carry over monies have to be used up. This is what happened this year & po'okumu decided to buy more ipads for lower grades, color printer, 3d printer etc.
 4. As po'okumu goes through budget, she has also found other expenses that were not paid for in 6 years.
 5. All teachers cost the school the same, except for Title 1 teachers. Title 1 will be more expensive soon b/c school will pay fringe benefits. 0.5 sub for kamakani was given by district for us. .
 6. Kumu Kaikaina (Kaiapuni curriculum coordinator) is a categorical position (one of the 2 from HLIP.) Summer Sakai (English curriculum coordinator) is in charge of Title 1 and coaching and doing extra things so that Kaikaina can assist Kaiapuni.
 7. The more extra teacher positions like librarian, tech ed, etc, then you have less \$ to breakdown class sizes. money is given as one lump sum.

8. HMOP parent advocates for equity. maybe we could talk options with po'okumu regarding budget for next year. There are choices that might come into play, ie. either a combo class or curriculum coordinator, or maybe we have single classes and no money for extra help. Those are the types of things she weighs out depending on the budget, CNA and other factors.
 9. Po'okumu would like to see that Kaiapuni holds a higher weight per student, as compared to English. Right now budget is based on numbers, and numbers flux throughout the year. Kuleana of HLL (Hawaiian Language Learner) supports shouldn't fall on the school to provide. AKL is advocating for this. Ka'anoi continues to suggest we want to be advocates as parents to make changes in the system. Po'okumu could let us know who we need to contact w/ letters etc to support this.
 10. Jessica offers to research grants that could be used to use to fund more positions for HLL in the meantime. Jessica says we would need detailed budget from po'okumu.
 - 11. Kaiapuni Exit survey, originally created by Kalae Akioka -- is it going out in exit packet when Kaiapuni students leave? So we could capture data on why we are losing Kaiapuni students- is it a matter of something we can improve on?**
 12. Auntie Carol & Kalae agreed -this is the first year since 1999 or 1998 that Kaiapuni has had a separate teacher for every class. Mahalo po'okumu for your support!
- C. ESSA - May is when changes will take place. Is there data we can use to show that there is struggle as HLL for CNA? Because if your olelo is behind, you will struggle in reading, writing and all subjects.
- D. Language Acquisition info from Indigenous Language Conference po'okumu went to recently
1. Some immersion schools - you have to pass a proficiency test to get in, so kuleana fell on parents to prep kids to get them to pass the test. Ka'ano'i & Kalai say this is a civil rights issue. Parents are a big part of a child's success. School, teachers can do their part, but parents need to as well. And a few parents can't do it for everyone's kids.
 2. We need support for language acquisition. Teachers need to be planning for two things - content planning and language planning. If you don't have both, kids won't acquire language. Language won't be absorbed on its own. Research shows that "just olelo" and the kids will get the language is not true. Intentional usage of the language through the student speaking need to be planned. Students need to produce language through speaking, to hear it in order to acquire language. Student needs to say it, hear it, then it goes back into their memory to pa'a and able to be retrieved. So esp. kaiapuni classes need chance to speak to each other for language acquisition.
 3. Kalae suggested new kumu can ask Dukie about how to help with language acquisition. He and Malia worked with Noeau Warner on this. Noeau's books are good for learning language on any age
- E. Papa 7/8 - Looking to secure another meeting with Kalehua to talk about setting this in motion for next year. Right now looking at only adding a papa 7, leading into papa 8. Also looking to setup a meeting with PAF, WCC to see how the program might look next year with their assistance.
- F. **Open positions -**
1. Noelani is subbing in the half-time teacher position, which is assisting Kumu

Kamakani. Still need names for possible candidates to contract into this 0.5 teaching position. I believe Kumu Kaikaina told SASA that a friend might be interested depending on the pay. **If anyone else has names to provide, please send them to Hui Makua or Po'okumu. Others have told Po'okumu there are possible candidates, but have not forwarded their names. We need 'olelo speaking, good with kids and/or teaching experience referrals for positions**

2. No EA or sub EA. Currently waiting for someone to return paperwork to get her into the 75% EA position as a sub for the kaiapuni program. Encouraging applicant to seek getting EA qualified so they may apply to the permanent position through the DOE site. $\frac{3}{4}$ EA position is a permanent position - so po'okumu wants to put someone in with strong Hawaiian language & teaching background. This person would be for Kaiapuni inclusion SPED or kids with high needs
3. PPT due T/TH/F candidate moved to Mainland

V. Pelekikena Report

- A. Paikau Kalikimaka - Sat. Dec 3 - Keiki will perform! Need to be at Sears side of mall at 830am to go on float. Should finish at school early, maybe about 10 am. Try to time it after you watch them pass by. Watch out for closed roads. Use Kahekili and Mokulele to get back to Puohala if at Mall after roads close. ****Please be on time to pick up your child and help dismantle the float. ** #27 is our current order in the parade.** Informational flyer went home. Kaneohe Parade theme is "Let's celebrate christmas and ohana." Our float will be decorated with "Christmas Lū'au" theme. Please parents, alumni... all welcome and needed to come walk along the float to hold signage and give out flyers for Imi Pono. **Paperwork went home with keiki... please fill out and RETURN forms!**
- B. Friday Dec. 2, 5:00 pm (night before paikau) - plan is to decorate float w/ pics of Lū'au. Meet at end of fire lane, in back by B & C bldgs. Bring greenery, zip ties, clear strong tape, staple gun, Elmer's glue, christmas garland etc. We will also pick greenery at school. Need some parents to watch keiki in classroom as others are working. Potluck optional. **Paperwork went home with keiki... please fill out and RETURN forms!**
- C. December hālāwai kūmau & pā'ina Kalikimaka- Tues. Dec. 20 5:30 pm- kids will be performing. Form with more information to come. Potluck assignments given by last names. Please stay to help clean up the hale 'aina when pā'ina is pau. Mahalo!
- D. Ho'omau tent Sat. Feb. 18 - every kaiapuni gets a free tent to fundraise. Last year we had "Tea Girls" = over \$400 profit last year. Aunty Kalei has sold her jewelry and donated money in past as well. Kumu Ho'opono's papa 6 requested to use this tent to fundraise for their huaka'i this year -- approved, details still to be worked out if half or full booth.
- E. After school classes
 1. Lego STEM class starts next semester w/ an outside vendor. Offered to all keiki. 'Olelo haole, flyers coming out next week. After school Fridays 2:30-3:30. Does HMOP want to offer financial assistance? Majority of parents that said they are interested & said they would pay the whole amount or up to \$100. \$17/class, 8 sessions=\$136/keiki. We will revisit after we know how many keiki are enrolled.
 2. Possible 'ukulele class - Lehua to check
 3. Possible Huaka'i - Watershed tour \$7/person Papa Hana Kuaola for papa 3 and English grade 3. Huaka'i during school time, in May, not in olelo. Let jessica Hauki know if interested.
- F. Fun Fair - Friday- please come to support! Kumu and teachers are running games,

please contact your Kumu or Alaka'i Papa to kōkua. The money from the games goes to that teacher's class! Other profit goes to PTA to help entire school. **Adult volunteers needed to help with Fun Fair booths! Please call/text Brian (Onipa'a - papa 3) 808-203-9640 if you can work at least ONE hour between 12noon & 7pm.**

- G. Makahiki Maoli @ Kapiolani park - fundraiser for Punana Leo this weekend Sat 845am. - Cece's (Kamaehu - papa 3) tent for Puohala Lā 'Ohana will be next to Punana Leo o Koolaupoko's booth/tent. Feel free to bring potluck dish there. Other tents/tables chairs welcome! About 10 Puohala kids pre-signed up to play Makahiki games. You can sign up there as well. Puohala keiki are not performing

VI. Kumu Report - Kumu Mahealani, Kumu Ho'opono

- A. Huaka'i grade 6 possibly, discussions about Kaho'olawe huaka'i 3-5 days. \$300-400/child, looking at ways to fundraise- and they will be using free Ho'omau booth
- B. Loiloi Heluhelu
1. 1st round is done
 2. 2nd round is first week of December.
 3. Next week Tuesday is Waikalua Loko workshop for kumu to integrate and develop curriculum; classes will have substitutes.
 4. Tripod was cancelled per pookumu b/c of poor translation. Anuenue School is creating their own student based tripod. Kalae will be translating for schools to use in future

C. Punana Leo o Koolaupoko fundraiser at Pū'ōhala - Dec. 10 our students will perform. More info to come.

VII. Alaka'i Makua Papa

- A. Malaa (Maki'ilei) - po 4/po5 asked for 1-2 parents a day to kokua in classroom. also asking for malaa parents to do 10 min writing & 10 min reading at home.

VIII. AKL - Ka'ano'i Walk

- A. Next Meeting is on Dec. 3
- B. **DOE/BOE strategic plan presentation on Dec. 6.** we can review it and we can go to speak regarding HLL, other issues to support Kaiapuni etc.
- C. There are three new plans: DOE ESSA, DOE/BOE strategic plan, Governor's blue print. Strategic and blue print are more general. ESSA has more details.

IX. SCC (School Community Council) - Kalae Akioka, SCC member-Parent Rep.

- A. Just finished meeting, refining changes to By-Laws. Will be looking at CNA
- B. Next meeting they will talk about 7/8th grade kaiapuni. Parents can ask to be on agenda, but non SSC members can only get 5 min. Any questions you would like brought up can be emailed to Hui Makua and we will forward to Kalae

X. Imi Pono - Jessica Hauki

A. 4 months away. Mar. 4 2017, 10-3. --- let us know how your 'ohana can kōkua!

B. Kuleana Makua

1. Encouraging all to be at school 8 am -5 pm. come help us to set up and take down!
2. Malaa - Kalei K-aloha ohana is cooking food; will need any/all makua help with prep (will send shout out when we have dates/times). They are revising the food list. Makua Malaa to help with prep, set up, serving, and clean up of Hawaiian Plate "booth."
3. Papa 1(Kumu Mahealani) - culture tent - no rides. would like to have keiki % to run the culture booth, if possible. Per Kumu, Sheffet & Paoao volunteered as class parents and may be able to help organize/schedule makua. Ideas:
 - a) wa'a
 - b) poi pounding-Wilhelms will donate 40 lbs. There are a lot of Puohala

families that have taken (or are taking now) Uncle Earle's class. Kumu Mahealani suggested some ohana nights in the weeks prior to share what we know about ku'i 'ai or other skills. Papa 4 are doing demonstration for their science fair projects; maybe papa 4 keiki could demo/ teach our ohana/keiki to prepare us for culture tent sharing

- c) mo'olelo
- d) weaving
- e) malo tying- maybe get fabric donated-any kine
- f) pu blowing- Pu bulk price \$4ea at sand island warehouse

4. Papa 1 & 2 (Kumu Kanoe) - Makahiki games. Will be having participants register
5. Papa 3 - Vendor/Info booth and Donation letters. Looking for donations for prizes, supplies, Hiki No! Drawing (Lucky Number), and Silent Auction (high value) items
6. Papa 4 w/ Aunty Donna (office) - Chow Mein. Prep prior to cut veggies; date/time to come. Nanyne (Kahanu) may have large gas woks.
7. Papa 5 - Hamburger booth
8. papa 6 - Hospitality Booth
9. Goody corner- Hauki 'ohana - (shave ice, cotton candy, popcorn)
10. Entertainment - Pamatigan ohana- so far have Kapena. need an emcee - maybe we could ask Kumu Malia to ask Lina Girl?
11. Water - looking to have water available to refill bottles.
12. Volunteers for set up & take down needed from all classes
13. Parking- Aunty Carol mentioned possibly having military help with this
14. Advertising
 - a) press release writing - priscilla smith -
 - b) online advertising-facebook - noe craill-naluai (previous makua)-
 - c) vendor form online fillable form for vendor apps - looking into possible option to pay online-paypal or pay - Noe
 - d) flyer at Christmas Parade - four part advertiser
 - e) large basic signs- 10 were printed by Noe -- we will need kōkua procuring hanging spots & people to hang/take signs out as it gets closer.
 - (1) front of puohala school
 - (2) hawaiian memorial
 - (3) ben parker school (Friday before)
 - (4) castle high
 - (5) Mortuary
 - (6) Ahuimanu
 - (7) Fukuji & Lum

15. Bankoh bank mobile ATM - confirmed by Lehua

XI. Other Member Comments

A. Kalae - Fun Fair 1:30-6 this Friday. Right now there is a lot of kokua needed.

1. Especially need 12-1 help to setup!

XII. Pau ka hālāwai i 7:38 'ahi.